

Memorandum

To : The Conservancy
The Advisory Committee

Date: October 29, 2012


From : Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Director

Subject: Agenda Item 16: Consideration of resolution authorizing the Chairperson to appoint a committee comprised of one member of the Santa Monica Mountains Conservancy and one member of the Santa Monica Mountains Conservancy Advisory Committee to recommend a policy concerning naming of properties in honor of specific individuals.

Staff Recommendation: That the Conservancy authorize the Chairperson to appoint a committee of one member of the Santa Monica Mountains Conservancy and one member of the Santa Monica Mountains Conservancy Advisory Committee to recommend a policy concerning naming of properties in honor of specific individuals.

Background: Staff is recommending this resolution to clarify action arising from the September 24 meeting of the Conservancy and Advisory Committee. At that meeting, following a joint discussion and by recommendation of the Executive Director an *ad hoc* subcommittee of two members from each body was named to meet on the “naming” issue and provide any recommendations. The naming issue has come about pursuant to a request from a member of the public. Subsequent to that meeting staff realized that an *ad hoc* subcommittee of four total members would create a Bagley-Keene notice requirement. Since the purpose of the subcommittee is to devise recommendations that would be purely advisory to the Conservancy and Advisory Committee for any potential future discussion or action at a duly noticed public meeting, a subcommittee of no more than two members, one from each body, is recommended.