

WILDLIFE CORRIDOR CONSERVATION AUTHORITY

570 WEST AVENUE 26, SUITE 100, LOS ANGELES, CALIFORNIA 90065

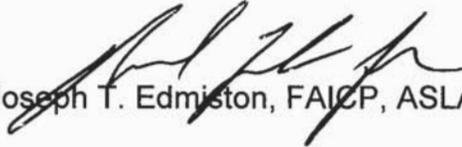
TELEPHONE: (310) 589-3230

FAX: (310) 589-2408

MEMORANDUM

Date: July 12, 2012

To: The Governing Board Members

From:  Joseph T. Edmiston, FAICP, ASLA (Hon), Executive Officer

Subject: **Agenda Item VII(d): Consideration of resolution adopting budget for Fiscal Year 2012-2013.**

Staff Recommendation: That the Governing Board adopt the attached resolution adopting budget for Fiscal Year 2012-2013.

Typically the Wildlife Corridor Conservation Authority (WCCA) budget totals \$3,000. Mountains Recreation and Conservation Authority (MRCA) staff consistently spends much more than \$3,000 per year to run WCCA. The MRCA generally bills the City of Whittier \$3,000 annually for WCCA expenses. MRCA can only bill \$3,000, because that is the total amount available that can be reimbursed from WCCA member dues.

In Fiscal Year 2011-2012, MRCA staff spent much more than \$3,000 and will submit an invoice to the City of Whittier for \$3,000. However, the estimated and actual amounts for several of the subcategories in the budget do not match. For example, MRCA staff estimated \$300 for travel for FY 2011-2012, but MRCA spent only about \$200 on travel. This discrepancy is mainly because there was only one in-person meeting requiring driving and two teleconference meetings (rather than the regularly scheduled six in-person meetings per year). Based on staff's past experience, staff anticipates that the City will only reimburse for expenses that meet or exceed *each of the estimated subcategories*, even if staff shows that much more than \$3,000 was spent in total. The City will likely not reimburse the MRCA for the additional staff time (with cost allocation) that was spent (beyond that shown on the estimated budget).

The attached FY 2012-2013 budget is for an amount greater than \$3,000 to recoup the amount that MRCA will likely not get reimbursed for in FY 2011-2012. Staff proposes to incorporate this discrepancy into the budget for FY 2012-2013 and to bill more than \$3,000 for FY 2012-2013.