

**TRES HERMANOS CONSERVATION AUTHORITY  
BOARD OF DIRECTORS MEETING  
MINUTES OF ADJOURNED REGULAR  
MEETING OF AUGUST 28, 2006**

1. **CALL TO ORDER:** Chairman Norton-Perry called the Tres Hermanos Conservation Authority Board of Directors meeting to order at 5:30 p.m. in the Chino Hills City Hall Council Chambers, 2001 Grand Avenue, Chino Hills, CA.

**ROLL CALL:** Gwenn Norton-Perry, Chairman (CH); Bob Zirbes, Vice Chairman (D.B.); Curt Hagman (CH) and Carol Herrera (D.B.).

Also present were: James DeStefano, DB City Manager and Helene Smockle, Legal Counsel.

**PLEDGE OF ALLEGIANCE:** Vice Chairman Zirbes led the Pledge of Allegiance.

2. **PUBLIC COMMENTS:**

Marianne Napoles, reporter with the Chino Champion asked about bylaws changes and why D.B. appeared to have a more permanent role.

CM/DeStefano explained that the changes approved by the Board were intended to correct errors and solidify the responsibilities to permanently assigned secretary duties to the City of D.B., and treasurer's responsibility to Chino Hills and that the Chairperson would rotate bi-annually.

3. **CONSENT CALENDAR:**

VC/Zirbes moved, M/Herrera seconded, to approve the Consent Calendar. Without objection, the motion was so ordered.

3.1 APPROVED MINUTES OF JULY 31, 2006 – As presented.

4. **PUBLIC HEARINGS:** None

5. **OLD BUSINESS:**

5.1 DISCUSSION OF PROPOSED REQUEST FOR PROPOSAL (RFP).

CM/DeStefano presented a proposed Request for Proposal prepared by staff in accordance with the Board's direction.

CM/DeStefano responded to M/Herrera that the City of Industry is holding firm on its position that for them an RFP would be premature at this time. If the Board wished to proceed, Industry would not object but that their

involvement would not be warranted at this time. Staff included language requesting that respondents submit the proposal with costs broken out for the associated tasks so that the Board would be able to determine which of the items it would move forward with at the present time. During the six to eight week process of obtaining RFP's for consideration staff would continue to work with the property owners.

In response to Chair/Norton-Perry, CM/DeStefano suggested the proposal be submitted to the Executive Director (Douglas LaBelle, Chino Hills) with an agreement that within two business days of receipt D.B. would receive a copy, for example.

Chair/Norton-Perry pointed out that the document should refer to the Authority as recipient and not a city or cities. She also pointed out additional housekeeping items within the document.

M/Herrera said she would not be in favor of a closed bid process and asked that the acreage under consideration be clarified in the document.

Chair/Norton-Perry said the first page was missing a map and asked that surrounding uses also be clarified.

Due to the number of proposed changes M/Herrera asked to review a revised copy of the RPF prior to it being sent out.

General discussion of the document ensued. The Authority agreed to review the revised RFP document at the next meeting.

Legal Counsel Smockle reported that reservoirs must be covered or serviced by a filtration plant prior to the water entering a potable system and there are no exemptions. Reservoirs can be used for recreation, irrigation, emergency firefighting and so forth.

6. **NEW BUSINESS:** None
7. **AUTHORITY MEMBER COMMENTS:** None Offered.
8. **ADJOURNMENT:** There being no further business to conduct, Chairman Norton-Perry adjourned the meeting at 6:20 p.m. to September 25, 2006.

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Tommye Cribbins, Authority Secretary

ATTEST:

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GWEN NORTON-PERRY, Chairman